

## **Log in to Teams on computer using the browser (without a Teams account)**

Realkredit Danmark recommends that you use Google Chrome or Microsoft Edge.

- Click on the link in the confirmation email you have received
- Click on "Continue/Fortsæt" in the browser
- A new window opens and you select "Allow"/"Tillad" – you are giving permission to Teams may use the microphone and camera during the meeting.
- Before the meeting starts, you are waiting in a virtual lobby. Here you can choose which devices you want to use and you can test whether the camera works.
- The meeting will not begin until the advisor has let you in the meeting

## **Log in to Teams on computer using the app (without a Teams account)**

If you have installed the Teams app on your computer, you can log in to the meeting using this.

- You must enter your name each time you sign in to the meeting via the app.
- Before the meeting starts, you are waiting in a virtual lobby. Here you can choose which devices you want to use and you can test whether the camera works.
- The meeting will not begin until the advisor has let you in the meeting
- If the camera, microphone, etc. doesn't work or need to be adjusted, this can be done during the meeting.

## **Log in to Teams using a mobile phone**

You can use Teams from your Android or iOS mobile Phone

- Install the Teams app on your phone
- Click on the link in the confirmation email you have received and the Teams app will open

Team settings are always present during the meeting:

- Turn camera on and off
- Mute/unmute the microphone
- Hang up button
  - If you hang up by mistake, there is a "Rejoin" button